

KDHE/KDADS Health Homes Focus Group

Leadership	The Health Homes Focus Group will be led by: Rebecca Ross, KDHE, Chair Julie Figgs, KDADS, Vice-chair
Membership	<p>The Health Homes Focus Group is composed of stakeholders who have been invited to participate or who have requested membership in the group. Members are approved by the focus group Chair and Vice-Chair. Total membership shall not exceed 65 members, excluding State staff and Managed Care Organization (MCO) representatives.</p> <p>The majority of the membership shall be made up of potential providers of Health Home services.</p> <p>Because of the interactive nature of the focus group meetings, it is imperative that members attend as many meetings in person as possible. Conference lines are not available. Failure to attend three consecutive focus group meetings will result in removal from the Health Homes Focus Group membership roster.</p>
Purpose	<p>To work together to ensure successful implementation of two Health Homes Medicaid state plan amendments (SPAs) through:</p> <ul style="list-style-type: none"> • Receiving updates from State staff on implementation efforts • Reviewing materials intended to educate or inform providers and other interested stakeholders about health homes implementation and providing feedback, as requested • Providing advice and suggestions to KDHE and KDADS about various potential health homes provider-related issues • Ensuring that each potential health homes provider group's perspective is provided
Subgroups	The focus group has formed subgroups as needed to review information and make recommendations to the entire group.
Resources	The Kansas Department of Health and Environment Division of Health Care Finance (KDHE/DHCF) shall provide or arrange meeting space and other resources necessary to support the focus group.
Meetings	<p>Meetings will be held bi-monthly and are scheduled for six hours. A complimentary lunch is provided if logistics allow. All meetings will be held in Topeka. All meeting locations will be accessible.</p> <p>Agendas will be provided at least one week prior to the meeting, along with any related materials available to send ahead of time.</p>
Expectations	<p>The following is expected of all focus group members:</p> <ul style="list-style-type: none"> • RSVP each time for Focus Group meetings and provide lunch choices • Print and bring documents distributed before the meeting to the meeting • Be respectful and courteous to other members • Participate in discussions and problem solving • Speak honestly, but constructively • Acknowledge contributions made by members • Listen with an open mind • Be open to differences of opinion • Commit to reading materials sent out before meetings • Share responsibility to share information from the focus group to colleagues and other providers and stakeholders.
Accountability	The Health Homes Focus Group serves at the pleasure of the Secretary of KDHE.